***Job Description***

***Superintendent of Preschool and Children’s Ministry***

**FAITH LUTHERAN CHURCH**

**FAITH PRESCHOOL**

***Primary Roles:***

The Superintendent of Preschool and Children’s Ministry is the ministry expert for children at Faith Lutheran Church and Preschool. This person serves as a professional and ministerial connection between Faith Lutheran Church and Preschool.

***Skills & Competencies Required:***

* Lutheran Teacher Certification with Early Childhood expertise and Director Certification preferred

OR

* DCE certification optional, with willingness to earn Preschool Director Certification
* Graduate degree preferred
* Ability to work in a team environment
* Comfortable with public speaking and teaching

***Preschool:***

* Execute the vision, mission, and values of Faith Lutheran.
* Lead and manage the preschool staff, including: director of preschool operations, teachers, aides, and administrative assistants.
* Shepherd and supervise the theological components of Faith Lutheran Preschool, including daily chapel (current), classroom faith formation lessons (new), and theological resourcing for teachers and staff.
* Shepherd and minister to Faith Lutheran Preschool teachers, staff and families – members and non-members.
* Serve as an advisory member of the Preschool Board

***Children’s Ministry:***

* Execute the vision, mission, and values of Faith Lutheran.
* Shepherd and supervise the Sunday School and Nursery programming for 5th grade and under, including the recruitment, scheduling, and training of teachers and assistants, the selection and management of curriculum, and the development and execution of policies around safety and security for Sunday School.
* Develop other opportunities for Christian education for families of Faith and of the community, specifically homeschool families.
* Regularly offer children’s messages in worship services
* Serve as an advisory member of the Board of Education

***Accountability:***

* Reports to the Senior Pastor